

# Microsoft®

## Intern Final Review

### Review Content Includes:

- Instructions for Intern and Manager
- Results Achieved Against Commitments
- Manager's Recommendation Regarding Future Opportunities
- Signatures

Intern Name:	Philip Peng
E-Mail Name:	
Title:	SDET Intern
Employee ID#:	

Reviewer:	
Dept. Name:	
Final Review Date:	
University Name/Grad Date:	University of Pennsylvania / May 2012

### Instructions:

1. **Intern** is responsible for:
  - a. Completing the Commitments, Execution Plan and Accountabilities sections using their Commitments form
  - b. Summarizing her/his performance against each commitment in the "Intern's Assessment" section
  - c. Sending the document to her/his Manager for completion
2. **Manager** is responsible for:
  - a. Providing **detailed feedback** on his/her assessment of the Intern's performance against each commitment in the "Manager's Assessment" section
  - b. Selecting a Recommendation regarding Future Opportunities
  - c. Emailing a copy of this review to **intinfo** and copying the intern **by Friday of the Intern's Final Week**  
**[Subject Line should include: Intern Last Name, First Name]**
3. **Intern and Manager** must meet to discuss the review

**Manager's Assessment of Results Against Commitments**

It was great to have Phil in my team this summer. Phil is fun to work with and brings a lot of mobile experience with him. He was able to meet all his commitments and exceeded the expectations of his peers.

Phil possesses strong technical skills. His design and coding skills are exemplary. He was able to weigh multiple options for the Android test framework and make the right comparisons and implement the best solution for our project.

His communication and presentation skills are very good. He is always able to explain his thought clearly and also back up his decisions with the right data. His presentation of the intern project received rave feedback.

Phil not only finished his project, but also packaged his work for future use. I am very impressed with the documentation that he provided as well as the scripts for executing the test cases. He very much exceeded the expectations of the project.

Also, Phil was able to work well with the rest of the team. He is always involved in the team discussions and was also able to influence the project directions with his mobile experience. He was able to work through ambiguity as well as change of plans in the middle of the internship.

I can see that Phil will have a very successful career in the industry and Microsoft will be a very good fit for his skillset.